Application form

general information

Details of the child

BSN/ Citizen service number ……

Preferred name ……

First name(s) ……

Prefix(es) ……

Surname ……

Address ……

Postal code and city ……

Gender ☐ Male ☐ Female

Date of birth ……

Country of birth ❒ The Netherlands ❒ Other: ……

Place of birth ……

First Nationality ……

Second Nationality ……

Place of origin:

Daycare/ Playgroup / Childminder: ……

Contact person ……

VVE indication ❒ Yes ❒ No

(indication for early childhood education issued by the pediatrician of the consultation bureau)

❒ This is the first registration at a primary school

❒ Have you registered your child at more than one school? If so, at which school/schools? ……

……

If applicable:

Previous school ……

City/town ……

Previous year/grade ……

Teacher's name ……

Family composition
(siblings of the child notified)

First name	Gender		Date of birth
	❒ Male	❒ Female	
	❒ Male	❒ Female	
	❒ Male	❒ Female	
	❒ Male	❒ Female	

Parents are: ❒ Married ❒ Cohabiting ❒ Divorced *(fill in appendix 1)*
❒ Registered partnership ❒ Single (*fill in appendix 1*)
❒ Widowed

Parental authority is held by: ❒ Both parents ❒ One parent ❒ Other

Parent / guardian information

	Parent / guardian 1		Parent / guardian 2	
First name	……		……	
Initial(s)	……		……	
Surname	……		……	
Date of birth	……		……	
Place of birth	……		……	
Country of birth	❒ The Netherlands	❒ Other:	❒ The Netherlands	❒ Other:
Other:				
	……		……	
First Nationality	……		……	
Second Nationality	……		……	
Phone number	……		……	
E- mail address	……		……	
Gender	❒ Male	❒Female	❒ Male	❒Female
Relationship to child	……		……	

Address (if different from the child's)

Address	……	……
Postal code	……	……

Extra support

Do you expect your child to need extra care/support in primary school in order to develop properly?

❒ Yes ❒ No

As of 1 August 2014, the Appropriate Education Act (Wet Passend Onderwijs) came into effect. This means, among other things, that parents register their child at the primary school of their choice and that that school automatically receives the duty of care. Registration of a student is always done in writing using this application form.

The primary school will then investigate whether they can accommodate the child or if additional support is required. For this, the school needs a clear understanding of the child's support needs.

At least 10 weeks before the child's fourth birthday, the primary school will process the pre-registration to assess if they can support the child. The school has 6 weeks to complete the assessment. If necessary, this period can be extended by an additional 4 weeks.

To properly assess placement options, the school requires information from:

- The application form completed by the parents/guardians

- Any early childhood care provider (daycare/preschool)

- If necessary, information from the Youth Health Service (GGD) or other involved agencies.

For most applications, information from parents and the preschool provider will be sufficient, allowing for a quick placement decision.

If it appears that a child requires more support than what the school can standardly provide, the primary school will contact the parents/guardians. In a meeting, we look together how a form of Appropriate Education can be offered at the chosen primary school or elsewhere. If a child cannot receive sufficient support at a regular primary school, there are options for placement in special primary schools.

Application form

substantive data

Medical

General Practitioner/practice .....

Phone number .....

Allergies/ diets ❒ Yes ❒ No
Details: .....

Use of medication ❒ Yes ❒ No
Details: .....

Is your child known to

medical specialists, namely:	☐ Yes	☐ No	☐ No longer
Psychologist	☐ Yes	☐ No	☐ No longer
Speech therapist	☐ Yes	☐ No	☐ No more
Physical/motor therapy (physio, cesar, etc)	☐ Yes	☐ No	☐ No more
Family-support nl: oriented	☐ Yes	☐ No	☐ No more
Other, namely:	☐ Yes	☐ No	☐ No longer

.....

Developmental course of the child

Please indicate for each aspect whether there are (or have been) any special circumstances relevant to guidance at school.

Play (including concentration/independence)	☐ Yes	☐ No
Language development (including vocabulary and moments of starting to talk	☐ Yes	☐ No
Behavior (including overactive, withdrawn, problem behavior)	☐ Yes	☐ No
Physical development (including vision, hearing, speech, motor skills)	☐ Yes	☐ No
Contact with others	☐ Yes	☐ No

Other remarks / details

Additional information for children with non-Dutch nationality/non-Dutch speaking parent(s)

The child has been living in the Netherlands since .....

Does your child have a residence permit? ❒ Yes ❒ No

What type of permit ❒ I ❒ II ❒ III ❒ IV ❒ V ❒ N/A

The child speaks Dutch ❒ Good ❒ Little ❒ Not

Parent/caregiver speaks the Dutch language ❒ Good ❒ Little ❒ Not

Which other languages does your child speak? .....

Additional questions

The undersigned declares:

Transfer forms have been completed and discussed with you regarding your child's transition from daycare/preschool/previous school. Do you agree to our school receiving these forms and, if necessary, contacting teachers?	❒ Yes ❒ No
Exchange of relevant information with speech therapist, youth physician or other relevant agencies.	❒ Yes ❒ No
Consent to share contact details with the Parents' Association	❒ Yes ❒ No

Comments:

……

……

……

……

……

……

Undersigned declares to have completed truthfully :

Date: …… Date: ……

Name of parent/ guardian 1: …….... Name of parent/guardian 2: ……..

Signature (please manually with a pen): ……... Signature (please manually with a pen): ……..……..

Thank you for filling in the form.

Appendix 1

Questionnaire regarding parental authority in the event of divorce and/or joint custody.

Complete only if applicable.

The custody situation over our child/children is arranged as follows:

❒ Both parents have joint custody

❒ One parent holds authority, namely ……..……

You must submit this proof in writing with the submit registration.

❒ A family guardian is involved in raising the family. If yes, name and address

……

❒ An institution has guardianship. If yes, name and address

……

The Court (or the parents by mutual agreement) can determine the child's 'habitual residence'.

The habitual residence at the address where the child is registered according to the municipal personal records database. The habitual residence of the child/children according to the municipal personal records database is at:

……

A care or contact arrangement can be made after mutual consultation. This is usually recorded in a parenting plan. In other cases, the judge determines the arrangement. Sometimes a judge denies a parent the right to contact.

Is there a care or contact arrangement in place for the children (or child) with the parent with whom they do not reside according to the municipal population register?

❒ Yes ❒No

If yes, the care or arrangement is:

❒ Determined by the court

❒ Mutually agreed

❒ Other, namely

……

As a parent, you implement the following care or visitation arrangements:
Is there a court order denying one parent the right to contact the child(ren)?
❒ No
❒ Yes, namely
……..
Further explanation
……..

According to art. 1:377c of the Dutch Civil Code, both parents have the right to information regarding the school development of their child/children, even if one parent does not hold authority and requests this information. Parents must inform the school who the primary responsible parent is. The primary parent ensures information reaches the secondary parent.

If smooth contact between parents is no longer possible, the school will ensure formal information is sent digitally to the second parent.
In principle, discussions with the teacher(s) about your child's school development will take place with both parents. You will be invited for this together. Parent-teacher conferences regarding school development will in principle take place with both parents together. If parents consider it impossible to attend together, they may decide who attends, on the condition that the attending parent informs the other parent. We request confirmation from both parents for this.

For approval:

Date:	Date:
……	……..
Name of parent/guardian 1:	Name of parent/guardian 2:
……..	……..
Signature (please manually with a pen):	Signature (please manually with a pen):
……..	……..