

# Registration form

## *general information*

### **Details of the child**

Citizen service number .....

Call sign .....

First name(s) .....

Prefix(s) .....

Surname .....

Sex                      Male                      Female

Date of birth .....

Country of birth      The Netherlands      Other: .....

Place of birth .....

Nationality .....

Address .....

Postal code and place .....

### **Place of origin:**

Daycare/ Playgroup / Childminder: .....

Contact person .....

VVE indication      Yes                      No  
*(indication for early childhood education issued by the pediatrician of the consultation bureau)*

This is the first registration at a primary school  
Have you registered your child at more than one school? If so, at which school/schools?

### ***If applicable:***

From school .....

Residence .....

From group .....

Name teacher .....

**Gezinssamenstelling**

(siblings of the child notified)

Call sign	Gender	Date of birth
	Male Female	
	Male Female	
	Male Female	
	Male Female	

Parents are      married                                  cohabiting                                  divorced (*fill in appendix 1*)  
                          registered partnership                                  single (*fill in appendix 1*)  
                          widow/widowerremains

Parental authority with    both parents                                  one parent                                  other

**information parent (s) / guardian (s)**

	parent / guardian 1	parent / guardian 2
First name	.....	.....
Initial(s)	.....	.....
Prefix	.....	.....
Surname	.....	.....
Date of birth	.....	.....
Place of Birth	.....	.....
Country of birth	The Netherlands      Other: .....	The Netherlands      Other: .....
(Mobile) telephone number.....	.....	.....
E- mail address(es)mail .....	.....	.....
<i>(where you want to receive schoolmail)</i>		

**Address (if different of child)**

Address	.....	.....
Postal code	.....	.....

### **Extra support**

Do you expect your child to need extra care/support in primary school in order to develop properly?

Yes                      No

As of 1 August 2014, the Appropriate Education Act came into effect. This means, among other things, that parents register their child at the primary school of their choice and that that school automatically receives the duty of care. Registration of a student is always done in writing with this registration form from the school.

The primary school will then investigate whether they can supervise the child (can be placed) or whether they need extra support for this. To do this, they must have sufficient insight into the support needs of the child.

At least 10 weeks before the child's fourth birthday, the primary school will process the pre-proposal to see if it can supervise the child. The school has 6 weeks to do this. If it has not yet become clear in those 6 weeks, this term can be extended by 4 weeks.

In order to properly investigate whether a child can be placed, the school needs information about the child. This information comes from:

The application form completed by the parents/guardians (part 2 intake forms)

- Any pre-school facility (playgroup and/or childcare)
- If necessary, information from the Municipal Health Service or research data from other authorities involved.

For most applications, the information from the pre-school facility and the parents are sufficient. For this group of children, the decision to place can be made quickly.

If it turns out that a child needs more support than what the school can normally offer, the primary school will contact the parents/guardians. In a meeting, we look together at how a form of Appropriate Education can be offered at the chosen primary school or elsewhere. If a child cannot receive sufficient support at a regular primary school, there are options for placement in special primary schools.



**Additional questions**

undersigned declares:

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For the transition of your child from daycare/playgroup or other primary school to our primary school, transfer forms have been completed and discussed with you. you agree that the primary school receives these forms and - if necessary - contacts the teachers?	Yes	No
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Sometimes video recordings are made in your child's group, so that teacher at a professional level can be evaluated by the internal supervisor or management together with the teacher. These images are for internal use and will be destroyed afterwards. Do you agree that your child (coincidentally) appears in these video images.	Yes	No
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Exchanging important information with a speech therapist, youth doctor, or other authorities.	Yes	No
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Consent to exchange contact details with the parent association.	Yes	No
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***Comments:***

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**undersigned declares to have completed truthfully :**

Date:  
.....

Date:  
.....

Name of parent/ caregiver 1:  
.....

Name of parent/guardian 2:  
.....

Signature:  
.....

Signature:  
.....

**Thank you for filling in the form.**

## Appendix 1

### Questionnaire regarding parental authority in the event of divorce and/or joint custody.

#### **Complete only if applicable.**

The custody situation over our child/children is arranged as follows:

Both parents have joint custody

One parent has the authority, namely .....

*You must submit this proof in writing with the submit registration.*

A family guardian is involved in raising the family. If yes, name and address

.....

An institution has guardianship. If yes, name and address

.....

The Court can determine (the parents can also determine this among themselves) with which of the parents 'the habitual residence' of the child is.

The habitual residence at the address where the child is registered according to the municipal personal records database. The habitual residence of the child/children according to the municipal personal records database is at:

.....

A care or visitation arrangement between the child and 'the other parent' can be arranged after mutual consultation of the parents . The arrangement is usually laid down in a parenting plan. In other cases, the court determines the care or visitation arrangements. Sometimes the judge denies one of the parents the right to visit.

Is there a care or visitation arrangement for the children/child with the parent with whom they do not live according to the municipal personal records database?

Yes    No

If yes, the care or arrangement is:

Determined by the court

Mutually agreed

Other, namely .....

As a parent, you implement the following care or visitation arrangements:

Has the judge denied one of the parents the right to contact with the child/children?

No

Yes, namely .....

Any explanation .....

According to art. 1:377c of the Dutch Civil Code, both parents have the right to information regarding the school development of their child/children, even if one of the parents is not charged with parental authority and requests that information. The parents inform the school who the first responsible parent is. The first responsible parent/guardian ensures that the information also ends up with other (second) parent/guardian.

If smooth contact between the parents is no longer possible, the school will ensure that the formal information reaches the (second) parent/guardian digitally.

In principle, discussions with the teacher(s) about your child's school development will take place with both parents. You will be invited for this together. If parents deem it impossible to enter into a discussion with the school, they can decide for themselves who is present. This is subject to the restriction that the parent who is present at the meeting informs the other parent. We request confirmation from both parents.

**For approval:**

Date:

.....

Date:

.....

Name of parent/guardian 1:

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Name of parent/guardian 2:

.....

Signature:

.....

Signature:

.....